Year 5 English: Speech, lists and letters (Medium)

English · Grammar and punctuation
Level: Medium

Student: _____ Date: _____

Instructions
- There are 10 questions. Read each one carefully.
- Write your answers on this paper. Use the space under a question to work it out.
- A grown-up can read a question aloud — that's fine.
- The answers are at the end. Check them together when you have finished.

Questions

1. Which sentence is written correctly?

Circle one answer.

- ○ **A** Is the pool open? wondered Nina.
- ○ **B** “Is the pool open?” wondered Nina.
- ○ **C** “Is the pool open”? wondered Nina.

2. Which one has the speech marks and commas in the right places?

Circle one answer.

- ○ **A** Rosa asked, “Can we feed the ducks”?
- ○ **B** Rosa asked, “Can we feed the ducks?”
- ○ **C** Rosa asked, Can we feed the ducks?

3. Add the missing comma: 'In the middle of the night a storm rolled in.'

4. Which sentence reports what was said, without speech marks? 'We will visit the zoo,' said the twins.

Circle one answer.

- ○ **A** The twins said that they would visit the zoo.
- ○ **B** The twins said that we would visit the zoo.
- ○ **C** The twins said that “we will visit the zoo.”

5. Which shows an address written correctly? (A / means a new line.)

Circle one answer.

○ **A** Mr Ari Cohen / Launceston TAS 7250 / 62 Creek Street

○ **B** Mr Ari Cohen / 62 Creek Street / Launceston TAS 7250

○ **C** Mr Ari Cohen / 62 Creek Street / Launceston 7250 TAS

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6. Which date is written correctly?

Circle one answer.

○ **A** 9 june 2026 ○ **B** 2026 June 9 ○ **C** 9 June 2026

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7. A letter begins 'Dear Ms Rao,'. Which closing fits?

Circle one answer.

○ **A** Yours faithfully, ○ **B** Yours sincerely, ○ **C** yours sincerely,

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8. Which greeting is written correctly?

Circle one answer.

○ **A** Dear mr ellis, ○ **B** Dear Mr Ellis, ○ **C** dear Mr Ellis,

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9. Add the speech marks and punctuation: Dad asked Where is the key?

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10. Which is the best way to write this address?

Circle one answer.

○ **A** ms lee tran, 9 reef road, cairns qld 4870

○ **B** Ms Lee Tran, 9 Reef Road, Cairns QLD 4870

○ **C** Ms Lee Tran 9 Reef Road Cairns Qld, 4870

Answer key

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1. B — “Is the pool open?” wondered Nina.
   “Is the pool open?” wondered Nina. Only the spoken words go inside the marks.
2. B — Rosa asked, “Can we feed the ducks?”
   Rosa asked, “Can we feed the ducks?” A comma comes after the saying word, before the opening marks.
3. In the middle of the night, a storm rolled in.
   In the middle of the night, a storm rolled in. A comma goes after the opening words.
4. A — The twins said that they would visit the zoo.
   The twins said that they would visit the zoo. Reported speech has no speech marks, and the words change to fit the person talking about it.
5. B — Mr Ari Cohen / 62 Creek Street / Launceston TAS 7250
   The name comes first, then the street, then the suburb, state and postcode. Names and places start with capitals and the state is in capitals.
6. C — 9 June 2026
   9 June 2026 The day comes first, then the month with a capital letter, then the year.
7. B — Yours sincerely,
   A letter to a named person ends 'Yours sincerely,'.
8. B — Dear Mr Ellis,
   Dear Mr Ellis, 'Dear' and the person's title and name start with capital letters, and a comma follows.
9. Dad asked, “Where is the key?”
   Dad asked, “Where is the key?” The marks go round only the spoken words.
10. B — Ms Lee Tran, 9 Reef Road, Cairns QLD 4870
    Titles, names, roads and towns need capitals. QLD is all capitals.